

# TERREBONNE

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## Parish School District

201 Stadium Drive, Houma, LA 70360

### BUILDINGS, FOOD SERVICE, AND TRANSPORTATION COMMITTEE

Monday, April 20, 2015

5:00 P.M.

Central Office Board Room

### AGENDA

1. Invocation and Pledge of Allegiance to the Flag
2. Matter bearing upon Bus Lease Agreement between South Louisiana Wetlands Discovery Center and Terrebonne Parish School Board - **(Proposed Recommendation)** - Jonathan Foret, Executive Director, South Louisiana Wetlands Discovery Center

**The Committee recommends** that the Board enter into a Bus Lease Agreement between South Louisiana Wetlands Discovery Center and Terrebonne Parish School Board for bus usage for the Discovery Center's Youth Camp Program, provided buses shall run during normal operating hours on weekdays, as needed, mileage reimbursement at a rate of \$1.75 per mile driven, provide and pay bus drivers approved by Terrebonne Parish School Board, provided all necessary insurance requirements are met, and further, authorize the Board President to sign all necessary documents pertaining thereto.

3. Matter bearing upon use of Daigleville School property by United Houma Nation - **(Proposed Recommendation)** - Philip Martin, Superintendent

**The Committee recommends** that the Board enter into a Cooperative Endeavor Agreement between United Houma Nation and Terrebonne Parish School Board for the use of the Daigleville School property, for a period of five (5) years, from

May 6, 2015, to May 6, 2020, with option to renew every five (5) years thereafter, provided that the necessary insurance, non-profit status, and all other School Board policy requirements are met, subject to Board Attorney review and approval, and further, authorize the Board President to sign all necessary documents pertaining thereto.

4. Matter bearing upon request for bids for two (2) Maintenance Department vans - **(Proposed Recommendation)** - Carolyn Champagne, Purchasing Agent

**The Committee recommends** that the Board authorize the Purchasing Department to advertise for bids for two (2) Maintenance Department vans, monies to be derived from previously budgeted funds in the General Operating Fund.

5. Matter bearing upon acceptance of bids received for the Terrebonne High School Press Box Renovation Project - **(Proposed Recommendation)** - Andy Positerry, III, Duplantis Design Group

**The Committee recommends** that the Board award the Terrebonne High School Press Box Renovation Project to the lowest responsible bidder, meeting all specifications, D. L. Daigle & Co., LLC, for a total base bid of \$109,918.00, plus Alternate #1 for \$1,800.00, monies to be derived from the Building Fund, and further, authorize the Board President to sign all necessary documents pertaining thereto.

6. Matter bearing upon update of the South Terrebonne High School Press Box Renovation Project - **(Proposed Recommendation)** - Craig Hebert, AIA, A Professional Architect Corp.

**The Committee recommends** that the Board ratify a change order to increase the contract time by twenty-one (21) days due to weather, changing the contract completion date from March 7, 2015, to March 28, 2015, as provided for in the contract, for the South Terrebonne High School Press Box

Renovation Project, and further, authorize the Board President to sign all necessary documents pertaining thereto.

7. Matter bearing upon substantial completion of the South Terrebonne High School Press Box Renovation Project - **(Proposed Recommendation)** - Craig Hebert, AIA, A Professional Architect Corp.

**The Committee recommends** that the Board approve the substantial completion dated March 25, 2015, for the South Terrebonne High School Press Box Renovation Project, subject to the punch list; upon completion of the punch list, final inspection, and receipt of the lien-free certificate, authorize the release of retainage; and further, authorize the Board President to sign all necessary documents pertaining thereto.

8. Matter bearing upon surplus property at former Boudreaux Canal Elementary School site - **(Proposed Recommendation)** - Philip Martin, Superintendent

**The Committee recommends** that the Board declare the former Boudreaux Canal Elementary School building as surplus and advertise for Request for Proposals for the demolition, architectural salvage, and/or removal of the building located on the property at the former Boudreaux Canal Elementary School site to include complete building removal, as per the reversionary clause of the Act of Donation dated July 31, 1929, from A. St. Martin Co., Ltd., to the Terrebonne Parish School Board.

9. Matter bearing up Comprehensive Infrastructure, Demographic, and Facility Analysis - **(Information)** - Philip Martin, Superintendent
10. Matter bearing upon Chiller Replacement Project at Grand Caillou Elementary School – **(Proposed Recommendation)** – Donald Chamberlain, Plant Operations Manager

**The Committee recommends** that the Board issue a “NOTICE TO PROCEED” (as per contractual agreement) to The Merlin Group,

Ltd., with plans and specifications for the Chiller Replacement Project at Grand Caillou Elementary School, establish a budget of \$435,913.00, monies to be derived from the One Cent Sales Tax Fund, authorize the advertising of bids, direct any major project changes be reported to the Buildings, Food Service, and Transportation Committee prior to advertising of bids, and further, authorize the Board President to sign all necessary documents pertaining thereto.

11. Matter bearing upon artificial turf at South Terrebonne High School and Terrebonne High School Stadiums - **(Proposed Recommendation)** – Mr. Gregory Harding, Chairman

**The Committee recommends** that the Board establish an allotment, with an initial balance of \$200,000.00, for the purpose of installing artificial turf at South Terrebonne High School and Terrebonne High School Stadiums, monies to be derived from the General Operating Fund.

12. Adjournment

#### **COMMITTEE MEMBERS**

Gregory Harding, Chairman  
Richard Jackson, Vice-Chairman  
Roger Dale DeHart

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Donald Chamberlain  
Plant Operations Manager

DC/sn

C: Superintendent and Staff  
Board Members  
Schools  
Lottie Beebe, BESE, District 3  
C. Berwick Duval, II, Legal Counsel  
Kay Thibodeaux, Chamber of Commerce  
The Courier, The Times, KFOL-HTV  
Radio Stations...KCIL/KXOR  
Presidents...TPA, TAE, A+PEL, Bus Drivers' Assn., RTA, SFS Assn.  
Architects/Engineers